



## Volunteer: In a Nutshell

# INTAKE SUPPORT

When an animal is presented to Old Fella with a rescue request, our Intake Coordinator must evaluate the animal for fitness to rescue and, if approved, must administer basic medications, gather data for intake processing, obtain a signed surrender contract for each animal, and coordinate with Old Fella's Foster program to place the animal. Intake support volunteers assist the Intake Coordinator, pursuant to her instructions, in the following ways:

- Transport animals to and from surrendering party, intake coordinator's home in Blythe, veterinarian, and/or foster home.
- Take photographs and compose narrative descriptions of animals approved for intake.
- Travel to animals presented for rescue to perform temperament screen, obtain executed contract for surrender and/or gather other data as requested.

Intake Support Volunteers will receive requests for assistance from the Intake Coordinator on an as-needed basis. Ideally, these volunteers will be available on short notice to travel to specified sites within Burke County.

Must have some access to the internet and a digital camera for some tasks.

If you are interested in volunteering in this capacity, please email [volunteer@oldfella.org](mailto:volunteer@oldfella.org) with your name and phone number & subject line "Intake Volunteer," or call our hotline 888-846-3792.